**MEETING MINUTES**

**Members Present:**

[x] Amanda Leader, Chair (Community Justice Director, Boise County) [x] Angela Crawford (Researcher, Boise State University)

[x] DeeDee Phillips, Co-Chair (Valley County Juvenile Probation Officer) [x] Rebecca Travis (Ada County Juvenile Probation Officer)

[x] Savannah Swisher (Intake Coordinator, Idaho Youth Ranch) [x] Tim Howley (Chief Juvenile Probation Officer, Elmore County)

[x] Robin Coley (Ada County Juvenile Court Public Defender) [x] Mechelle Wilson (Idaho Department of Health and Welfare)

[ ] Dawn Maglish

**Others Present:**

Alicia Baptiste (IDJC District 4 Liaison), Janette Hanson (Regional OS2), Courtney Hudnall (Centennial Job Corps)

| **Agenda** | **Meeting Outcomes/Decisions Reached** | **Who’s Responsible** | **Due Date** |
| --- | --- | --- | --- |
|  | Call to Order | 1:31PM Amanda called the meeting to order.  | Chair |  |
|  | Introductions | Everyone gave brief introductions of themselves. | Chair |  |
|  | Welcome Guest | Courtney Hudnall was welcomed and she gave a brief introduction of herself. Courtney replaced Gregory Hale as the guest speaker. | Chair |  |
|  | Guest Speaker: Courtney Hudnall | Centennial Job Corps presentation-Courtney is the student placement supervisor. Her team is made up of 3 people including herself, Shanda Huggins and Gregory Hale. Shanda and Gregory are typically responsible for referrals and are hands on with the training program. This program is short term with a duration between 2 to 24 months and is for all in the community. Eligibility terms consist of the following: Students from the ages of 16 to 24, are U.S. Citizens or are legal residents, meet low income guidelines and have limited or no criminal involvement (sex offenses are a hard disqualifier). Individuals must be 60days clear of court involvement and not in active probation. There 4 locations throughout the State, typically the locations are partnered with local colleges. Idaho Job Corps benefits offer assistance with transportation, daycare services, education assistance, a bi-weekly stipend, provide 3 hot meals a day and healthcare coverage. The stipend is earned via Job Corps activities; 30 hours are required for a full stipend. Students can work full/part time alongside the Job Corps schedule (although not recommended). Job Corps may give up to 2 years of support towards manufacturing fields, apprenticeships, Associates of Arts or Science and a workforce development certificate. The approved outcomes/goals are for the students to enroll in college, enter the Military or to start a career path. In order to enter the program contact the team for steps. | Courtney Hudnall |  |
|  | **Action Item**: Approval of Meeting Minutes for February 12, 2021 | Amanda introduced February 12, 2021 meeting minutes for review, opening for a motion. DeeDee motioned to approve minutes for February 12, 2021. Savannah seconded. No discussion requested and none opposed. **DECISION: Motion passed to approve February 12, 2021 minutes as presented.** | All members |  |
|  | **Action Item**: Approval of Meeting Minutes for January 8, 2021 | Amanda introduced January 8, 2021 meeting minutes for review, opening for a motion. Mechelle motioned to approve minutes for January 8, 2021. DeeDee seconded. No discussion requested and none opposed.**DECISION:** **Motion passed to approve January 8, 2021 minutes as presented.** | All members |  |
|  | **Action Item**: Approval of Meeting Minutes for January 10, 2020 Minutes | Amanda introduced January 10, 2020 meeting minutes for review, opening for a motion. Angela motioned to approve minutes for January 10, 2020. DeeDee seconded. No discussion requested and none opposed. **DECISION: Motion passed to approve January 10, 2020 minutes as presented.** | All members |  |
|  | **Action Item**: Approval of Meeting Minutes for February 14, 2020 | Amanda introduced February 14, 2020 meeting minutes for review, opening for a motion. Savannah motioned to approve minutes for February 14, 2020. Rebecca seconded. No discussion requested and none opposed.**DECISION: Motion passed to approve February 14, 2020 minutes as presented.** | All members |  |
|  | **Action Item**: Approval of Meeting Minutes for March 13, 2020- | Amanda introduced March 13, 2020 meeting minutes for review, opening for a motion. DeeDee motioned to approve minutes for March 13, 2020. Mechelle seconded. No discussion requested and none opposed. **DECISION: Motion passed to approve March 13, 2020 minutes as presented.** | All members |  |
|  | **Action Item**: Approval of Meeting Minutes for April 10, 2020- | Amanda introduced April 10, 2020 meeting minutes for review, opening for a motion. Savannah motioned to approve minutes for April 10, 2020. Rebecca seconded. No discussion requested and none opposed. **DECISION: Motion passed to approve April 10, 2020 minutes as presented.** | All members |  |
|  | **Action Item**: Approval of Meeting Minutes for June 12, 2020- | Amanda introduced June 12, 2020 meeting minutes for review, opening for a motion. Savannah motioned to approve minutes for June 12, 2020. DeeDee seconded. No discussion requested and none opposed. **DECISION: Motion passed to approve June 12, 2020 minutes as presented.** | All members |  |
|  | **Action Item**: Approval of Meeting Minutes for August 14, 2020 | Amanda introduced August 14, 2020 meeting minutes for review, opening for a motion. Tim motioned to approve August 14, 2020. Rebecca seconded. No discussion requested and none opposed **DECISION: Motion passed to approve August 14, 2020 minutes as presented.** | All members |  |
|  |   **Action Item**: Approval of Meeting Minutes for September 11, 2020  | Amanda introduced September 11, 2020 meeting minutes for review, opening for a motion. DeeDee motioned to approve minutes for September 11, 2020. Tim seconded. No discussion requested and none opposed.**DECISION: Motion passed to approve September 11, 2020 minutes as presented.**  | All members |  |
|  | **Action Item**: Approval of Meeting Minutes for October 09, 2020 | Amanda introduced October 09, 2020 meeting minutes for review, opening for a motion. Angela motioned to approve minutes for October 09, 2020. Savannah seconded. No discussion requested and none opposed.**DECISION: Motion passed to approve October 09, 2020 minutes as presented.** | All members |  |
|  | **Action Item:** Adding Chair signature to finalize meeting minutes | Amanda introduced having a Chair signature on final meeting minutes for review, opening for a motion. Tim motioned to approve Chair signature on final meeting minutes. DeeDee seconded. No discussion requested and none opposed. **DECISION: Motion passed to approve Chair signature on final meeting minutes.**  | All members |  |
|  | Commission Update | The Commission was granted $318,000.00 and 2/3rds of it is anticipated to be spent. The IJJA conference will be held through Sept 13-18th 2021 and theme is “Resilience in times of change.” IJJA is in need of more board members. 2 projects under the DSO were awarded funds. New grants are being opened and programs are being looked into to award funding. The Youth Committee met and are currently discussing a new handbook and brochure. The 3 year plan was finished and now the Committee is looking into training opportunities. An idea for swag bags to give to juveniles has been proposed, predominately for juveniles in JCCN. | Chair and/or District Liaison |  |
|  | District Liaison Update | * Census 172 today, last year 215- largely due to the work of the Commission and the Counties
* Legislation passed, article in the news- (see my March newsletter for the link)
* Still working with Child Protection to do a better job identifying and bridging communication gap to ensure both caseworkers know when a youth has a link to the other system
* Length of Stay Academy- We have learned that Idaho is on the long side of commitment, we are taking a deep dive into what is the long part of treatment, are there areas to shorten that doesn't jeopardize treatment
 | District Liaison |  |
|  | Budget | $5,062.76-Expenditures are pending. There are no requests to spend the remaining $591.76 from the previous allotment. The budget will have 4,471.00 remaining after the $591.76 of unspent funds is taken back.  | District Liaison |  |
|  | Updates on 3 Year Plan  | Review subcommittee breakouts:DSO/ De-Institutionalization of Status Offenders: DeeDee, Alicia, Cliff, Robin, Renee Cox, & Chelsea. DeeDee spoke for the subcommittee and relayed they have no updates. They met last month with the intention to gather and send out information later this month. The subcommittee is thinking of a possible training. RED/ Racial Disparities: Alicia & Angie. Angie spoke for the subcommittee and relayed they did meet, but it was held to brainstorm and form a foundation. The questions posed where: “How to end and prevent ethnic and racial disparities? Who is involved? Where?” The idea is to reach out to those currently in law enforcement and find out what is occurring in as well as outside of the law enforcement spectrum. The subcommittee believes that by working backwards they may be able to identify and create goals. The next step is to get into dialogue with steak holders in what challenges remain and what progress has been made. Brown bag lunches may be a way to begin that dialogue process. Amanda-The Ann Krank foundation has funds and resources; they may be a good source of statistical information. Angela is offering her contact, Lida Neustauder, as a resource for information out in the community, Roby offered to outreach. P&C/ Prevention & Collaboration: DeeDee, Michelle and Savannah. Dee-Dee spoke for the subcommittee and relayed that the curriculum has been updated. Savannah is game-planning and will come forth with concrete information/plans. Alicia- Has brought to the attention of the Council the open meeting laws for subcommittees. Items must be brought to the Council for annotation and voting before implementation. The information must be shared in time to be placed in the PMN and agendas.  | All Subcommittee members |  |
|  | Roundtable Discussion | Amanda-Shared that State Hospital West has been opened for tours but they are pausing them to hire and train staff. Towards the end of April tours should begin again. During the first week of May the hospital should be opened (tentatively). In Boise County the caseload has been dropping. Time is being used for training. The Children’s Trust Fund 22nd annual state wide training event is taking place. A scholarship was awarded. There is a future training event with a cost of $280~ per person. Amanda is the POC for the course held by the Criminal Justice Training Center. The Commission has approved the funding for that event which is a full 2 days. Each council has 6 slots to fill, some positions may be shared if unused by a Council. The training/course is for “What Are They Running From? Youth Trauma and Addressing Adverse Childhood Experiences”. This event is to prevent and approach juveniles with concerns of being a runaway. No suggestions for time frame break up given clearly. Time of year preferred is April/May-During; the winter time. Savannah-The Idaho Youth Ranch is finalizing construction contracts/ ground will break for new residential treatment facility. In under 2 years it will be a live program. The Hayes House is now a National Safe Place and a training was given. A collaboration with local departments for more information on Safe Place’s is taking place. The crisis placement finalized a CMH contract. Rebecca-A new director just started, their numbers are down. Her caseload is full and there is a rise in MH cases and drug related ones. She is now able to do personal supervision visits; meetings are being held in designated rooms and everyone is still abiding by COVID standards. AUF requalification courses are being conducted in smaller class portions. Mechelle-She discussed personnel coming and going in her area of work. CANS training is being held virtually; trainings are available. The Hays House is a diversion program that offers services for juveniles in a crisis. They receive services and assessments and the juveniles are signed in by their parents. Robin- She reports to being back to in-person at her office. Robin shared personnel changes in her place of work. Tim-He has stated he will be prepping for a probation review on the 25th. The release paperwork for the LEAP program is starting in May. Time shared he had a PO appointed to the IJJA Board. DeeDee-She is requesting documents for job corps (printed materials). The Living Well Prevention Program is starting to work with a new family. The LEAP program stands for Leveraging Evidence to Activate Parents. She is getting ready to facilitate a course for POST; a class for Juvenile Probation. She discussed personnel changes and that a prosecuting attorney wants to start outreach with community for prevention/intervention. She is also meeting with Commissioners next month. Alicia-She has shared that Chelsea requested all DL’s to share a spread sheet in order to identify if there are new law enforcement agencies and alike; or if they have changed contact information. The changes brought forward included: Valley County Sheriff’s Department to be added. There is a holding cell in the Court House of Valley County. Three Springs is no longer a provider; the provider is now Seguel. The Hayes House must be changed from “Hayes Shelter Home”. Angie-No updates. Janette- Has requested everyone activate their SmartVault invitations. SmartVault is a platform that is being piloted to share information with the Council. It will hold meeting minutes, bylaws, and budget and membership information. | All in attendance |  |
|  | Next meeting items | None | All members |  |
|  | Next meeting date and time | April 9th @ 1:30PM.  | All members |  |
|  | **Action Item**: Adjournment | Amanda asked for a motion to adjourn. DeeDee motioned to adjourn. Tim seconded. No discussion requested and none opposed. **DECISION**: **Motion passed to have meeting adjourned at 3:39PM** | Chair |  |

Submitted to Amanda Leader by Janette Hanson

Information shared through Council meeting:

Here's the link to the training: <https://ncjtc.fvtc.edu/trainings/TR00011234/TRI0011425/youth-trauma-adverse-childhood-experiences?utm_source=cc&utm_medium=email&utm_campaign=2020-112-16-%20contract%20-%20what%20are%20they%20running%20from-%20loil-%20Jan%2026-29>

Idaho Federation of Families Conference: <https://www.idahofederation.org/>

Attachments:

February 12, 2021 Meeting Minutes

January 8, 2021 Meeting Minutes

January 10, 2020 Meeting Minutes

February 14, 2020 Meeting Minutes

March 13, 2020 Meeting Minutes

April 10, 2020 Meeting Minutes

June 12, 2020 Meeting Minutes

August 14, 2020 Meeting Minutes

September 11, 2020 Meeting Minutes

October 09, 2020 Meeting Minutes

District 4 Monitoring Universe 2021 PDF